

# Careers Education, Information Advice & Guidance

## Camphill Wakefield Staff Guide to Embedding Education, Information, Advice, and Guidance (CEIAG) into Curriculum Sessions

Please also reference the '*CEIAG – tips for supporting our students*' guide in your teaching area or space

### What is CEIAG?

**Careers Education, Information, Advice, and Guidance (CEIAG)** is a supportive service that helps students make informed decisions about their education, career paths, and future aspirations. At Camphill Wakefield, IAG plays a key role in empowering students to explore their options, build independence, and set achievable goals. By integrating CEIAG into daily teaching, we can support students holistically in every learning experience.

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### Why Embed Careers Education into Curriculum?

Embedding Careers Education into curriculum sessions ensures:

- **Holistic Learning:** Students connect classroom skills with real-life and real-work applications and future pathways.
  - **Personal Development:** Careers Education helps students develop decision-making skills and self-confidence.
  - **Career Readiness:** By linking learning to career and destination pathways and options, students gain insight into potential job opportunities and the skills they need.
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### How Can Careers Education be Integrated into Sessions?

Here are some practical ways to incorporate IAG into various curriculum areas, aligning each activity with broader goals for student independence and development.

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## 1. Use Real-World Contexts

### Examples:

- **Maths:** Link budgeting activities to Enterprise projects and managing business finances, and real-world scenarios, like planning for groceries or managing a personal budget. Discuss how these skills relate to managing finances in adult life.
- **English:** Use role-play exercises for job interviews or workplace communication, encouraging students to practise self-advocacy and presentation skills. You can be partnered with external businesses who will deliver Vocational skills sessions and activities relating to work application

**Tip:** Show how these skills are relevant in various job settings or daily life to emphasise their importance.

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## 2. Incorporate Career Exploration Activities

### Examples:

- **ICT:** Have students research different career pathways online, exploring roles related to their studies or interests. Support students to access the Futuregoals website activities (linked in Schemes of Learning)
- **Art and Design:** Introduce design-based careers, from graphic design to interior decoration, helping students see creative applications beyond the classroom.

**Tip:** Use the Camphill Wakefield Careers website Information for Staff section for links to careers activities, information and resources..

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## 3. Highlight Employability Skills

### Examples:

- **Communication Skills:** Focus on teamwork, appropriate workplace communication, and workplace expectations.
- **Problem-Solving:** Include exercises that require students to work through challenges, helping them develop resilience and flexibility valued by employers.

**Tip:** Recognise these skills in students and discuss how they can be advantageous in different workplace settings.

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## 4. Relate Independent Living Skills to Curriculum Areas

### Examples:

- **Life Skills (Cooking, Personal Care):** Link practical activities with independence goals, discussing how these skills are essential for self-sufficiency.
- **Community Access** – link travel-planning and community activities into sessions, utilise external partners to deliver sessions on community access (Careers Team to set up links)
- **Community Engagement:** Encourage students to consider ways to volunteer or engage with local organisations, building community awareness and responsibility.

**Tip:** Bring in examples from daily life or local opportunities to contextualise these skills.

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## 5. Encourage Self-Reflection and Goal Setting

### Examples:

- At the start or end of sessions, ask students to set a small goal related to what they are learning or to reflect on how the skills from the lesson could help them achieve future aspirations.
- Use “**Skills for Success**” discussions that encourage students to assess their strengths, areas for growth, and future ambitions.

**Tip:** This can help students see their progress and understand how every learning experience contributes to personal development.

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### How Does This Link to Our Careers Strategy?

Camphill Wakefield’s IAG strategy aims to:

1. **Empower Students:** Equip them with knowledge, information, experiences and skills for making informed life choices.
  2. **Promote Independence:** Support students in building skills that foster autonomy.
  3. **Develop Career Awareness:** Enable students to explore various pathways and make meaningful connections between studies and potential careers.
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### Available Careers Resources for Staff

- **Designated Careers Office:** Careers Team use this space for IAG meetings. Staff can refer students to the Careers Team and office for more tailored guidance.
  - **Digital Careers Platform:** Soon, staff and students will have access to online resources, career information. Links from the college website [Information for Staff](#) page contains link to the Futuregoals website resources for Careers Activities.
  - **C&K Careers Partnership:** For impartial guidance, students can book time with a Careers advisor from C&K Careers.
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### Tips for Embedding Careers Education in Your Teaching

- **Be Intentional:** Connect lessons to life skills, career skills, or decision-making whenever possible.
  - **Encourage Exploration:** Offer resources and time for students to explore careers or educational paths related to their interests.
  - **Integrate Reflection:** Use reflection exercises regularly to help students identify their strengths, progress, and future goals.
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### Questions?

If you’d like further support with embedding Careers into your sessions or need more resources, please contact the Careers Lead or team.

Let’s work together to help our students gain the skills, confidence, and knowledge they need to succeed in their educational and career journeys!

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