

## Job Description – Maths and English Lead (tutor)

**Responsible to:** Curriculum Manager

**Salary:** £36,336.38

**Hours:** 37.5 hours (Academic contract)

### Job Purpose:

This is an exciting time to take your next career step with a rapidly growing specialist setting, which has been through a journey of change and now has its sights set firmly on impactful teaching in order to make sure all our young people can live enriching, independent lives. The role will take the lead on supporting students with individualised learning pathways to achieve positive destinations such as paid work, apprenticeships or being able to thrive in supported living. You will have a level of autonomy to shape the Maths and English curriculum alongside the students, drawing upon great resources on our 38-acre site. These resources include a Therapy Team (Speech and Language, Occupational Therapy and Psychology), dedicated careers and work placement teams, as well as a portfolio of enterprises that can help the students take manageable steps towards their preferred destinations.

We're looking for experienced teachers and tutors, particularly those with SEND experience, but just as importantly we're looking for people who understand the needs, aspirations and wishes of young adults with complex needs. You'll have experience in Positive Behaviour Support, as well as a solid grounding in SEND Pedagogy. Most importantly, we want you to believe in the massive contribution our students can make to society and local employers, and for you to **know** that there is nothing our young people can't achieve with the right encouragement and support. You'll have high aspirations for everyone, can connect as adults with a wide range of people, understand that behaviour is communication, be willing to learn from mistakes (reflective practice), and understand that everyone has bad days, but that tomorrow is a new day.

### What we can offer you:

Successful candidates will join a dynamic team who are passionate about the service that Camphill Wakefield can offer to our students. We are in the process of rebuilding, with new leadership, and we are heading firmly in the right direction, so this is a great opportunity to be at the centre of a journey towards excellence.

In joining our team we can guarantee you:

- The support of a range of specialist staff (including established Therapy, Education Support and Employability teams)
- A friendly working environment where everyone is valued and opportunities for progression are explored
- A commitment to self-directed CPD
- A manageable workload which is flexible wherever possible and appropriate
- Regular 1-1s and opportunities for reflective sessions led by experts
- A new challenge every day



## **Role Responsibilities**

- Plan and deliver high quality curriculum provision through Schemes of Learning designed to directly meet the identified needs of learners, inspiring them to engage, attain, and progress.
- Develop and continually review Schemes of Learning, Individual Student Plans and resources for learning, including Digital materials, so that they directly respond to the identified needs of learners and comply with our Quality Assurance framework and accrediting body requirements
- Work collaboratively with Education Support and Therapy staff to ensure all support is well planned within the delivery of the curriculum and impacts positively upon learners' engagement, attainment and progress.
- Work with other Senior Tutors on the promotion and embedding of Prevent, British Values and equality and diversity in all sessions, as appropriate.
- Support and undertake quality assurance and improvement activities including curriculum reviews, Tutor reviews, self-assessment, lesson observations and learning walks.
- Maintain accurate and up-to-date learner information and data records including fulfilling all relevant management information requirements. This includes providing management reports.
- Provide a safe, accessible and positive learning environment for all learners.
- Promote and maintain positive behaviours, setting clear and high expectations for attendance, punctuality and behaviours for learning.
- Maintain professional knowledge of prevailing education policy, curriculum standards and regulatory requirements.
- Participate in continuous professional development (min 5-days p.a.) and facilitate access to professional development of others
- Support and lead as appropriate the design and delivery of professional development
- Ensure compliance with all relevant Health & Safety and Safeguarding requirements.
- In liaison with the Curriculum Manager, manage resources for learning including the efficient deployment of Therapy and Education Support staff to deliver planned provision.
- Carry out any other reasonable duties as required by the business and to provide learners with a successful experience of learning.

This job description is intended to provide guidance on the range of duties associated with the post. It is not intended to provide a full and exclusive definition of the post. It may be subject to modification and amendment from time to time and the post holder may be required to undertake additional duties as required.

**Line Manager Signature:** .....

**Date:** .....

**Employee Signature:** .....

**Date:** .....

### **Person Specification – Maths & English Lead (Tutor)**

[illegible]

<ul style="list-style-type: none"><li>• Professional development relevant to</li><li>• Safeguarding, Prevent and British Values.</li><li>• Commitment to equality, diversity and inclusion.</li></ul>	Essential	Application & Interview
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