



Free College Meals

A young person may be eligible for free college meals if they, or their parent/carer, are in receipt of one of the following benefits:

- **Income Support**
- **Income-based Job seeker's Allowance**
- **Income-related Employment and Support Allowance**
- **Support under Part VI of the Immigration and Asylum Act 1999**
- **The guaranteed element of Pension Credit**
- **Child Tax Credit**
Provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190.
- **Working Tax Credit run-on**
Paid for 4 weeks after you stop qualifying for Working Tax Credit.
- **Universal Credit**
If you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

To confirm that your young person is eligible for college meals, we need some information about you and your young person. To provide this information, please complete the form and enclose any required supported documentation/evidence. Provisions of this evidence is a requirement of the funding process; it does not mean we doubt your eligibility.

If we do not have the evidence to support your claim, there may be a delay in processing, and, potentially, providing meals.

It may be that at the moment, your family is not eligible. Should your circumstances, and thus your eligibility change at any point during the college year and you would like to receive a college meal, please get in touch by emailing: reception@camphill.ac.uk.

If you or your young person is in receipt of one of the above listed welfare benefits, you can also apply to the Local Authority to have the post 16 transport charges cancelled. To do this, please contact the Local Authority Transport Team.





Free College Meals Eligibility

Space is provided for two young people and two parents/ guardians.
Please complete as applicable, including the details of ALL parents/ guardians.

About Your Young Person (1)

Last Name:

First Name:

Date of Birth: / /

Name of College:

Parent/ Guardian Details (1)

Last Name:

First Name:

Contact Number:

Address:



About Your Young Person (2)

Last Name:

First Name:

Date of Birth: / /

Name of College:

Parent/ Guardian Details (2)

Last Name:

First Name:

Contact Number:

Address:



Family Income and Benefit Details

If you receive any of the benefits listed below, please place an X in the below box.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit)
- Working Tax Credit run-on
- Universal Credit

Universal Credit

If you are in receipt of Universal Credit, is your net family income over £7,400 per year?

Note: Your net earned income is your household income after taxes and deductions. It does not include income through Universal Credit or other benefits that you may receive.

Yes

No

Unsure



Child Tax Credit

If you are in receipt of Child Tax Credit, is your joint gross annual income over £16,190 per year?

Note: Your joint gross income is your household income before taxes are taken into account.

Yes

No

Unsure

Declaration

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes.

I agree to the local authority using this information to process my application for free college meals.

I also agree to notify the local authority in writing of any changes in my family's financial circumstances as set out in this form.

Signed _____

Date _____



How this Information will be used

The information you have provided in this form will be used by the college to confirm receipt of one of the listed benefits.

The information will also be used to confirm whether a student is eligible for free college meals. You only need to complete this form once, and it will last for the duration of the student's time at college. You should contact us if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure. We have measures in place to prevent the loss, misuse, or alteration of your personal information.

Returning this Form to us

Post along with photocopies or evidence, to: Bursary Panel, Camphill Wakefield, Wood Lane, Chapelthorpe, Wakefield, WF6 3JL.

All evidence of income provided will be secured and retained for a period of 6 years to comply with Education & Skills Funding Agency guidance. This can be found on the GOV.UK website.

